

**Minnesota Band Directors Association Board Meeting
MMEA State Office Building – Conference Room A
Saturday, June 2, 2007**

Meeting Minutes

- I. Call to Order (President – Liz Jackson)
Members present: Ryan Anderson, Cathy Augustin, Sam Bergstrom, Corey Desens, Chris Halvorson, Alison Hasegan, Janet Heukeshoven, Liz Jackson, Scott Jones, Paul Kile, DeAnn Klun, Don Krubsack, Michael Lien, Jeremy Mann, Betsy McCann, David Miller, Amy Roisum Foley, Heidi Stodola, Terri Svec, Sebastian Tackling, Adam Tervola Hultberg, David Trapp, and Barry Zumwalde. President Liz Jackson called the meeting to order at 10:05AM.
- II. Approval of April 2007 Meeting Minutes (Secretary – Corey Desens)
Betsy McCann reported an error in the April 2007 meeting minutes. The correct balance of the checking account at that meeting was \$25,577.46. A motion to accept the minutes with the correction was made by Scott Jones and seconded by Betsy McCann. Motion passed.
- III. Reports and Updates
- A. Treasury Report (Betsy McCann)
Betsy McCann reported on the financial status of MBDA. Currently, the checking account balance is \$24,275.92 and the money market fund contains \$26,292.11.
- Betsy also reported that only \$140 was raised through membership donation to the Arts Education Coalition (AEC). It was MBDA's goal to donate \$500. A motion was made by Ryan Anderson, seconded by Janet Heukeshoven, for MBDA to contribute \$360 to the member donations to reach the \$500 goal in support of the AEC. Motion passed.
- Some problems occurred with the process of cashing honor band and beginning band festival registration checks. Because the checks are collected over a period of time and then sent to the treasurer in one large sum of money, some accounts were closed or had insufficient funds by the time the checks were actually deposited. Betsy recommended that in future years, all registrations be mailed to the treasurer (regional treasurer for a regional event and state treasurer for a state event) to avoid this problem. The treasurer can then forward the registration materials to the coordinator once the checks have been deposited.
- Betsy proposed a budget plan for the 2007-2008 year. Discussion occurred on the effects the regional restructuring will have on this budget proposal.
- B. Beginning Band Festivals Report (Dot Vick, in absentia)
Even though Dot Vick was not present at the meeting, she submitted a report of the five beginning band festivals and two second year band festivals held in early May. A total of 437 students participated in these events. A financial report of the events was also presented at the meeting. Registration fees totaled \$6555. Expenses and stipends totaled \$4841.68. Balance after deposits and expenses reflected + \$1713.32.
- Discussion occurred in raising the stipend of the both the conductors and hosts of these festivals from \$100 to \$150 for future years.
- C. MMEA Jazz Chair Report (Sam Bergstrom)
Sam Bergstrom reported on a unique opportunity the All Jazz Ensemble has in August. Delfeayo Marsalis has volunteered to work with the group during the first weekend in August. Even though the All State camp starts later that week, Sam is working out the

details to make this opportunity work. Sam has agreed to email MBDA members with specifics of this weekend once they are finalized.

D. Website Report (Jeremy Mann)

Jeremy Mann reported that the website continues to transition over to regional functionality. He provided a document to the board outlining email procedures and use of the administrative side of the website. Scott Jones recommended that the membership link be of view only to the board to protect this information. Board members should not be able to change or edit this information.

Liz Jackson reiterated that mass emails can be sent by any board member but must be approved through the president. State level emails must be approved through the state level president and regional level emails must be approved through the region president.

Jeremy encourages new board members (both at the state level and regional level) to submit their information to update the website. Discussion occurred on the Volunteer Coordinator position on the MBDA board. Current coordinator, Adam Tervola-Hultberg is becoming the President-Elect. Paul Kile agreed to be the new Volunteer Coordinator.

Scott Jones mentioned that MBDA needs to consider an honorarium for the web master position.

IV. Old Business

A. Regional Restructuring Report (Barry Zumwalde and Scott Jones)

Barry Zumwalde talked about the May 21st conference call with regional MBDA leadership. Discussion occurred on whether regions should host a 9-10 honor band next year if they wished. Two regions, south central and central, have submitted their honor band dates and locations.

Scott Jones presented an updated version of the MBDA constitution and by-laws. Scott asked board members to look at the proposed changes and get back to him with concerns. Scott recommended that the changes in the constitution and by-laws be ratified by the general membership in September.

A motion was made by Janet Heukeshoven, seconded by Heidi Stodola, stating MMEA/MENC membership is no longer a requirement to be a part of all membership categories of MBDA and in two years the MBDA board will revisit this policy and examine the effects on membership. Motion passed.

A motion was made by Alison Haseman, seconded by David Miller, that the state MBDA treasurer give each region \$1000 to start their regional MBDA activities. Motion passed.

B. MBDA 2007 Summer Teaching Symposium (Amy Roisum Foley/Sabastian Tackling)

Sabastian Tackling sent out a mass email through the MMEA membership notifying them of the symposium held in conjunction with the All State camp. Amy Roisum Foley stated that all three all state conductors will be presenting at the symposium. Discussion occurred about the registration fee. It was decided that all participants pay the full registration amount even if they cannot attend the whole symposium.

V. New Business

A. 2008 State MBDA Honor Band Update (Liz Jackson)

The state honor bands will be held April 19-20, 2008 at Northfield Middle School, Northfield, MN. Paul Beck will be the host. Joni Sutton will conduct the 6-8 Honor Band and Mark Whitlock will serve as the 9-10 Honor Band conductor.

Adam Tervola Hultberg will update the conducting contracts before sending them to the honor band conductors.

B. Thank you to the 2005-07 MBDA Executive Board (Liz Jackson)

Liz Jackson thanked the outgoing executive board:

Treasurer – Betsy McCann

Secretary – Corey Desens

Past President – Scott Jones

C. Introduction of the 2007-08 MBDA Executive Board (Barry Zumwalde)

Barry Zumwalde introduced the incoming executive board:

Treasurer – Heidi Stodola

Secretary – Cathy Augustin

President Elect – Adam Tervola Hultberg

D. Proposed MBDA board meeting dates for 2007-08 (Barry Zumwalde)

September 15, 2007 – MMEA Office

November 17, 2007 – TBD

January 19, 2008 – Conference Call

February 15, 2008 – annual meeting

April 2008 – conference call with honor band coordinators

June 7, 2008 - TBD

VI. Adjournment

The meeting was adjourned at 12:30PM

Report Submitted by Corey Desens, MBDA Secretary